

Addendum to Academic Honesty Policy

IB Academic Integrity

We develop in students the ethical behaviour and personal integrity that are fundamental aspects of a student's character development. This enables them to contribute positively to academic discourse at school, and throughout their lives. Academic honesty is an essential element of ethical behaviour and connects strongly with Glenunga's Value of Excellence^{PB} and to the IB Learner Profile (Principled). While the approach to Academic Honesty is school wide, IB students are explicitly taught the key aspects of academic integrity through the IB CORE subject and it is reinforced in their subject studies.

In the 21st century academic honesty has become more complex as students use 'Approaches to Learning' to construct their understanding of knowledge and concepts. This means that the curriculum is frequently inquiry based, where students in their research, have access to a plethora of global resources. Students will work collaboratively where learning is symbiotic and supportive of others. Ultimately, in this complex environment, they must self-manage their learning and be responsible for the tasks they submit. Negligence or ignorance of the expectations of Academic Honesty is not a valid excuse for plagiarism or cheating. Therefore, students must understand the boundaries between their own work, and that which is derivative of another source. They must also know when and how to recognise the contribution of others to their work.

The IB Academic Integrity document published in 2019 (P3) states that students must understand:

- Their responsibility for producing authentic and genuine individual and group work.
- How to correctly attribute sources, acknowledging the work and ideas of others.
- The responsible use of information technology and social media.
- How to observe and adhere to ethical and honest practice during examinations.

Essentially, this is necessary to ensure fairness in the assessment process. It is also imperative that the integrity of the IB assessment procedures are guaranteed by the school.

Specifically these behaviours are:

- Plagiarism is presenting ideas or content, that are not the student's own work. This can include:
 - Accessing and presenting work written by another person.
 - Cutting and pasting material from other sources without acknowledging the source.
 - Paraphrasing or quoting directly without referencing appropriately to recognise the source.
 - Using another person to extensively modify or edit a piece of work.
- Collusion is allowing another candidate to copy a student's work and submit it as their own, sharing information in a test or exam, or telling another student what appears in a test or exam.
- Duplication is submitting the same piece of work for assessment in different subjects.

As part of practising academic honesty in an exam setting students must not:

- Bring any materials into the examination room other than stipulated by the rules of the exam, including electronic devices.
- Make contact with others directly or by electronic means while in the exam room or when going to the bathroom.

To quality assure Academic Honesty:

- Teachers are reminded annually of the requirements of academic honesty and the procedures that they must follow if it occurs.
- Students and families are required to sign a declaration indicating that they understand their responsibilities, the requirements and the consequences of malpractice in accordance with the IB policy (applying the matrices contained in the IB Academic Integrity document 2019). A copy of this is made available to all stakeholders.
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Breaches of the Academic Honesty Policy

All breaches must be reported to the Deputy Principal Curriculum and the IB Leader. They will meet to decide on appropriate action using the guidelines contained in the Matrices (Academic Integrity Policy 2019). The school will follow the IB Diploma requirements and report any breach of rules to the IBO for action.

Revised: 2019

Review: 2022
